

UMF 611-1-1-R-E (INVENTORY OF ACCOUNTABLE TEST MATERIAL)  
INSTRUCTIONS

MEPS NAME: Self-explanatory

DATE OF INVENTORY: Self-explanatory

SECTION 1 – TYPE OF INVENTORY: Select the type of inventory (only select one)

REMARKS: Explain what was removed, added or corrected and the reason

PHYSICAL INVENTORY NUMBER: Insert the INV NBR created during the physical inventory

COMMANDER'S SIGNATURE/INITIALS: Self-explanatory

SECTION 2 – ANNUAL OTHER/COMMAND DIRECTED INVENTORY – Self-explanatory

SECTION 3 – JOINT INVENTORY: Self-explanatory

SECTION 4 – ITA INVENTORY: Self-explanatory

DISINTERESTED WITNESS DUTIES AND RESPONSIBILITIES: Self-explanatory