

# USMEPCOM UNFINANCED REQUIREMENT (UFR) DECLARATION

For use of this form see UMR 37-1. The proponent agency is J-8 Budget Division.

## Part I – Command Element

- |                             |                                    |                          |
|-----------------------------|------------------------------------|--------------------------|
| 1. Action Officer (AO) Name | 5. Amount (in \$K)                 | 9. Band                  |
| 2. AO Command Element       | 6. Appropriation                   | 10. Priority             |
| 3. AO Phone Number          | 7. SAG/MDEP                        | 11. Spend Plan Line Item |
| 4. AO Email Address         | 8. Date Needed                     | 12. One Time/Recurring   |
| 13. Requirement Title       |                                    |                          |
| 14. Requirement Description |                                    |                          |
| 15. Risk If Not Funded      |                                    |                          |
| 16. Billpayer/Offset        |                                    |                          |
| 17. AO's Signature/Date     | 18. Senior Leader's Signature/Date |                          |

*I certify all related documents and/or packages will be prepared and ready to submit for execution when funding becomes available. I understand that I will forgo UFR funding if I am unable to execute in a timely manner.*

## Part II – Financial Management Working Group

- |  |                 |                    |                       |
|--|-----------------|--------------------|-----------------------|
| 19. Budget Officer's Signature/Date Received | 20. Review Date | 21. Recommendation | 22. Available Funding |
|  |                 | Approved           |                       |
|  |                 | Disapproved        |                       |

## Part III – Commander, USMEPCOM

- |                                |              |              |
|--------------------------------|--------------|--------------|
| 23. Commander's Signature/Date | 24. Decision | 25. Comments |
|                                | Approved     |              |
|                                | Disapproved  |              |

## Part IV – J-8

- |  |   |
|--|---|
| 26. Budget Analyst's Signature/Date Received | 27. Budget Analyst's Signature/Date Funds Obligated |
|--|---|