

TRANSMITTAL OF REQUEST FOR LEASED HOUSING		Date
For use of this form, see USMEPCOM Reg 210-4		
TO: CDR, HQ USMEPCOM ATTN: MCR-MSM 2500 Green Bay Road North Chicago, IL 60064-3094	FROM: CDR, MEPS	Rank and Name of Requester
<p>1. Recommend approval.</p> <p>2. On-post Government quarters, within the commuting distance stipulated in USMEPCOM Reg 210-4, are not available to the requester.</p> <p>3. Individual's request (encl 1) and copy of Statement of Understanding for Acceptance of Government-leased Housing (encl 2) are attached.</p> <p>4. Supplementary information:</p>		
Typed Name and Grade	Signature	
TO BE COMPLETED BY HQ USMEPCOM MATERIEL SERVICES DIV AND HAND-CARRIED TO HQ USMEPCOM FINANCIAL SERVICES DIV		
<p>1. Request fund citation and informal commitment.</p> <p>2. Effective date of _____ will be requested.</p> <p style="text-align: right;">_____ (Signature)</p>		
INFORMAL ADMINISTRATIVE FUND COMMITMENT		
<p>Funds are available and will be informally committed for _____ per month as of _____ per above request.</p> <p>Fund citation: _____</p>		
Date	Signature of Fund Certifying Officer	