# RECORD OF ACCOUNTABLE MAIL

For use of this form, see USMEPCOM Reg 25-50

1. Type of mail: ☐ FedEx ☐ UPS ☐ Registered ☐ Certified ☐ Insured ☐ Express Mail ☐ Other _____

Page of

2. Month/year:

3. Mail received from:

4. Mail delivered to:

| 5. DATE RECEIVED | 6. ARTICLE NUMBER | 7. OFFICE OF ORIGIN | 8. DATE MAILED | 9. ADDRESSED TO | 10. PRINTED NAME AND SIGNATURE OF ADDRESSEE | 11. DATE OF DELIVERY | 12. MAIL CLERK'S INITIALS |
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